

Proposal Review Committee
March 15 and 16, 2016
Statewide Benefits Office
500 W. Loockerman Street
Duncan Building, Ste. 320, Dover, Delaware

Public Session: March 15, 2016, at 2:00 p.m.

The Proposal Review Committee (“PRC”) met on March 15 and 16, 2016, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Benefits Administration
Faith Rentz, OMB, Deputy Director, Statewide Benefits
Laurene Ehemann, OMB, RFP and Contract Manager, Statewide Benefits
Wendy Brown, Department of Health and Social Services
Valerie Watson, Department of Finance
Kimberly Reinagel-Nietubicz, Office of Controller General (by conference call)
Omar Masood, Office of the Treasurer
Jenifer Vaughn, Delaware Insurance Department
Evelyn Nestlerod, Administrative Office of the Courts
Zachary Pettyjohn, Correctional Officers’ Association
MaryAnne Watson, Segal Consulting Group

Introductions/Sign In

Ms. Rentz called the meeting to order at 2:00 p.m.

Approval of Minutes

Ms. Rentz requested a motion to approve the minutes from the December 2, 2015, meeting of the PRC. A motion was made by Ms. Watson and seconded by Ms. Vaughn. The motion was approved with unanimous voice vote.

Discussion of the RFP for the Cost Control and Program Integrity Review (“Audit RFP”)

Ms. Rentz requested a motion to move into Executive Session to discuss the bids and interview the finalists via conference call. Ms. Brown made the motion and it was seconded by Mr. Pettyjohn. The PRC moved into Executive Session at 2:07 p.m.

Upon return to the Public Session, Ms. Watson made a motion to adjourn and Ms. Ehemann seconded the motion. At 4:33 p.m., the meeting was adjourned.

On March 16, 2016, the PRC reconvened at 8:43 a.m. Ms. Lakeman requested a motion to move back into Executive Session to continue reviewing the bids and conduct finalist interviews. Ms. Nestlerod made the motion and Ms. Watson second. Upon unanimous voice vote, the committee moved back into Executive Session.

Upon return to the Public Session, Mr. Masood made a motion to recommend to the State Employees Benefit Committee that the contract be awarded to Claim Technologies, Inc. (“CTI”)

for the medical claims audit and to CTI's subcontractor, Tricast, for the prescription claims audit. Both companies scored highest for their respective services. Ms. Brown seconded the motion and it carried by unanimous voice vote.

Adjournment: With no further business, a motion to adjourn was made by Ms. Eheman and seconded by Mr. Pettyjohn. Upon unanimous voice approval, the meeting was adjourned at 4:15 p.m. Please note there were no public attendees.

Respectfully submitted,

Laurene M. Eheman

Laurene M. Eheman
RFP and Contract Manager